

	MARIANO MÁRCOS STATE UNIVERSITY Procurement Division	Document Code	PD-FRM-002	
	Request for Quotation (RFQ) (Goods and Services)	Revision No.	4	Page 1 of 3
		Effectivity Date	January 8, 2021	

REQUEST FOR QUOTATION (RFQ)

Date: 12/29/2020
PR No. 2021-12-262 (0110101)

Sir/Madam:

Please quote your lowest price on the item/s listed below, and submit your quotation duly signed by you or your duly authorized representative not later than **3 days** subject to the Terms and Conditions provided at the last page of this RFQ.

Delivery period must be at least within 10 days upon receipt of the Notice to Proceed or Purchase Order.

For any clarification, you may email us at bac@mmsu.edu.ph.


NATHANIEL R. ALIBUYOG
BAC Chair

ITEM	QTY	Unit	ITEM DESCRIPTION	ABC/unit	UNIT PRICE
			IT Support		
70	2	unit	Camera Tripod, heavy duty DSLR tripod legs are made of high-quality metal. Can be folded 180 degrees, giving it a compact size. A spring loaded recessed hook located in the bottom of the center-column, allows you to hang additional weight from the travel tripod's center of gravity for increased stability, Lightweight, weighs 1.8 kgs ideal for indoor and outdoor photography. Features/Specs: Can be folded 180 degrees, giving it a compact size. Small enough to carry everywhere (includes a portable tripod carrying bag), Center column height reduction: The bottom part of the center column is removable. The center column is still reversible to achieve low angle shots. Recessed Center-column hook: A spring loaded recessed hook located in the bottom of the center column, allows you to hang additional weight from the travel tripod's center of gravity for increased stability	10,000.00	
71	1	unit	Cellular Phone Tripod, heavy duty	5,000.00	
72	3	pcs	HDMI Cable 10m, 4K for camera interface	1,000.00	



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Revision No.

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Page 2 of 3

Effectivity Date

January 8, 2021

ITEM	QTY	Unit	ITEM DESCRIPTION	ABC/unit	UNIT PRICE
73	3	unit	HDMI wireless display adapter 1080P Anycast/Miracast/Chromecast/Airplay with USB connector	1,500.00	
74	3	unit	EZCAP USB 3.0 Video Capture 1080P HDMI to USB	5,000.00	
75	1	unit	Globe Prepaid Wifi Router LTE-Advanced dual-band Cat7 LTE (backup internet connection)	3,000.00	

TOTAL ESTIMATED BUDGET: 50,500.00

REMARKS/NOTE: _____

After having carefully read and accepted your Terms and Conditions, I/we submit our quotation/s on the item/s at prices indicated above.

Business Name: _____

Business Address: _____

Printed Name of the Owner: _____

TIN: _____

PhilGEPS Registration Number: _____

Business Permit: _____

Omnibus Sworn Statement: _____

Annual Income Tax Return: _____

Canvassed by: _____

Signature over Printed Name

Tel. No./Cellphone No./e-mail address

Date

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4

Page 3 of 3

Effectivity Date

January 8, 2021

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all of the items.
3. Bidders shall submit a copy of the following documents along with the Quotation:
 - a. Mayor's/Business Permit
 - b. Notarized Omnibus Sworn Statement (if ABC is more than P 50,000.00)
 - c. Income/Business Tax Return (if ABC is more than P 500,000.00)
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The University has the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.